

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	15-05-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	15-05-2026 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	University Library Veer Narmad South Gujarat University
कार्यालय का नाम/Office Name	Estate
वस्तु श्रेणी /Item Category	Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 250Kms x 8Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 300Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms x 12Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms x 24Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - SUV/MUV; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms x 24Hrs; Round Trip
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	160 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete

बिड विवरण/Bid Details	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/ RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य / Estimated Bid Value	7794000
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	240000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	2.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Registrar
Veer Narmad South Gujarat University, Surat
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder

seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs) from the State of Bid Inviting Authority: Purchase preference will be given to MSEs as Micro and Small Enterprises from the State of Bid Inviting Authority. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1777465076.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
05-05-2026 16:00:00	Purchase Cell, Veer Narmad South Gujarat University, Surat. (online link : VNSGU Purchase Cell General Meeting Link https://meet.google.com/gbx-krwp-czt) Contact No. 0261-2203042

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms X 10Hrs; Round Trip (450)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Local
Type of Terrain	Plain
Usage Variant	80Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Valvi Ravibhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	450	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 3

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 250Kms X 8Hrs; Round Trip (450)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	250Kms x 8Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Valvi Ravibhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	450	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 4

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 300Kms X 10Hrs; Round Trip (450)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	300Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Valvi Ravibhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	450	<ul style="list-style-type: none">Maximum No. of Vehicles required in a Day/Event : 4

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms X 12Hrs; Round Trip (150)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	400Kms x 12Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Valvi Ravibhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	150	<ul style="list-style-type: none">Maximum No. of Vehicles required in a Day/Event : 3

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms X 24Hrs; Round Trip (100)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	500Kms x 24Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Valvi Ravibhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	100	<ul style="list-style-type: none">Maximum No. of Vehicles required in a Day/Event : 1

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms X 10Hrs; Round Trip (150)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Local
Type of Terrain	Plain
Usage Variant	80Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Dhimmar Umeshkumar Naranbhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	100	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1
2	Raja Priti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 250Kms X 8Hrs; Round Trip (150)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025

विवरण/ Specification	मूल्य/ Values
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	250Kms x 8Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Dhimmar Umeshkumar Naranbhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	100	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1
2	Raja Priti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : -1

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 300Kms X 10Hrs; Round Trip (150)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	300Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Dhimmar Umeshkumar Naranbhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	100	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
2	Raja Priti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms X 12Hrs; Round Trip (100)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	400Kms x 12Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Dhimmar Umeshkumar Naranbhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	60	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 1
2	Raja Priti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	40	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : -1

Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms X 24Hrs; Round Trip (30)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Maruti Ertiga , Maruti Suzuki Eeco
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	500Kms x 24Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	CNG
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Dhimmar Umeshkumar Naranbhai	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	20	<ul style="list-style-type: none">Maximum No. of Vehicles required in a Day/Event : 1
2	Raja Priti	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	10	<ul style="list-style-type: none">Maximum No. of Vehicles required in a Day/Event : 1

Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2019, 2020, 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms X 24Hrs; Round Trip (50)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
State	NA
District	NA
Zipcode	NA
Vehicle Type	SUV/MUV
Vehicle Brand	Toyota Innova
Year of Manufacturing	2019 , 2020 , 2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	500Kms x 24Hrs
Trip Type	Round Trip
Air Conditioning Required	AC

विवरण/ Specification	मूल्य/ Values
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms , 50,000-75000 kms , 75,000-1,00,000 kms
Fuel Type	Diesel
एडऑन /Addon(s)	
Night Halt	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicle-Days Required within the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Kalpanabahen Jiteshkumar Topiwala	395007,VEER NARMAD SOUTH GUJARAT UNIVERSITY, Udhna Magdalla Road, Surat	50	<ul style="list-style-type: none"> Maximum No. of Vehicles required in a Day/Event : 2

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

5. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such

representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



VEHICLE HIRING SERVICE – PER VEHICLE- DAY BASIS



**VEER NARMAD SOUTH GUJARAT
UNIVERSITY**

Udhna Magdalla Road Surat, Gujarat 395007, www.vnsgu.ac.in

Part A: Scope of Work

1. Overview

This contract is for the hiring of commercial vehicles on a **Per Vehicle-Day basis**, including provision of **driver, fuel, and all operational costs** for the transport of university staff and guests for official purposes. The services shall include **both local and outstation travel** requirements from the premises of Veer Narmad South Gujarat University (VNSGU), Surat or any designated location.

The goal is to ensure **timely, safe, and uninterrupted vehicle services** for official transportation as required by the University.

2. Types of Vehicles Required

The bidder shall supply vehicles as per gem bid details

Vehicles must be **well-maintained, Clean, air-conditioned**, and conform to prevailing emission norms.

3. Scope of Services

The selected service provider shall be responsible for:

- Providing **commercial vehicles with valid registration, road tax, insurance, PUC, and fitness certificates.**
- Ensuring all vehicles are **neat, clean (inside and outside)**, odor-free, and in **excellent working condition** at all times.
- Ensuring **drivers:**
 - Have a **valid driving license** with minimum 2 years' experience.
 - Wear **clean cloths or preferably uniform and carry ID card.**
 - Maintain **polite, non-abusive behaviour.**
 - Avoid alcohol consumption or rash driving.
 - Have working **mobile phone with Google Maps support.**
- Complying with **labour laws, road safety norms**, and all statutory obligations.
- Providing **emergency replacement** in case of breakdown or failure to report.

- Parking the vehicle at university premises if required.
 - Ensuring **fuel tank is full/sufficient** before reporting.
-

4. Usage Variants (GeM Standard)

The bidder shall quote based on **Per Vehicle-Day usage variant** as defined in the GeM bid

Additional usage (extra km/hour) shall be payable as per gem SLA condition.

5. Travel Coverage

- **Local Travel:** Within city limits of Surat or up to 80 km.
- **Outstation Travel:** Beyond 80 km or outside Surat city limits.

Toll charges, parking fees, and inter-state permits (if any) for outstation trips shall be **reimbursed by VNSGU** on actuals against submission of original receipts.

6. Daily Vehicle Requirement and Fleet Capacity

- The **maximum requirement may range from 0 to 20 vehicles per day**, depending on university programs, examinations, conferences, or official visits.
 - The service provider **must have the operational capacity to supply up to 20 vehicles on any single day.**
 - A minimum of **two vehicles must be registered in the name of the bidder/firm**, OR for bidder should have agreement for the same. As proof of base ownership/agreement and operational readiness. **RC Book copies shall be submitted** as supporting evidence.
 - The bidder may use a network or aggregation model, but will remain **fully responsible for delivery, compliance, and coordination.**
-

7. Deployment Timelines

- Vehicle must report **within 8 hours of order confirmation** or as per requisition.
- Any delay **beyond 30 minutes** from scheduled time without prior approval will attract penalties.
- Emergency vehicle replacement must be arranged **at no extra cost** if the assigned vehicle fails.

8. General Conditions

- The vehicle shall be used for **official university work only**.
- **No other passengers** or personal use by the driver is allowed.
- Vehicles shall **not be withdrawn** from duty without written consent of VNSGU.
- The driver shall maintain a **logbook/trip sheet** signed by the user for each trip.

9. Exclusions / Buyer Responsibilities

- VNSGU will **not be responsible** for any traffic violations, penalties, or accident-related damages.
- VNSGU shall **not bear any liability** for driver wages, overtime, PF/ESI, or labour compliance — these are the sole responsibility of the service provider.

10. Contract Duration & Vehicle Age Limit

- The contract shall initially be for **one year**, extendable as per VNSGU rules
- The vehicles deployed **must not be more than 8 years old**.

11. Miscellaneous

- Vendor must maintain a **dedicated contact person** for VNSGU coordination.
- The bidder shall **not sublet the contract**.
- The vehicle shall be made available for **emergency university duties on priority**.

12. GPS Tracking and Data Usage

All vehicles must be equipped with smartphones enabled with GPS. Location data shall only be used by VNSGU for:

- Monitoring vehicle movement
- Service verification
- Route efficiency evaluation

The data shall not be sold, transferred, or shared with any third party for commercial purposes.

13. The quoted rates for vehicles shall comply with the following limits:

- For **CNG Sedan**, the rate shall not exceed ₹15–₹17 per km.
- For **Diesel SUV**, the rate shall not exceed ₹22–₹25 per km.

The above rates shall be **inclusive of fuel cost, driver charges, and all applicable taxes including GST**. No additional charges shall be payable beyond the quoted rate.

Part B: Service Level Agreement (SLA)

1. Applicability of GeM SLA

This contract shall be governed by the **standard Service Level Agreement (SLA)** defined under the relevant **GeM category for Vehicle Hiring Service – Per Vehicle-Day Basis**, including but not limited to:

- Response and reporting timelines
- Vehicle fitness, cleanliness, fuel level
- Driver behavior and compliance
- Penalties for late arrival or non-reporting
- Emergency replacement of vehicle
- Toll, parking, and night charges reimbursements
- Contract closure conditions as per GeM Service Terms

These SLA terms are binding and available on the GeM portal (<https://gem.gov.in>).

2. Additional SLA Conditions Applicable at VNSGU

The following additional service-level conditions shall be applicable to ensure operational efficiency and audit compliance at the university.

2.1 Daily Deployment Readiness

- The service provider must have the **operational capacity to deploy up to 30 vehicles on any single day**, as per dynamic university needs.
 - A minimum of **two vehicles must be registered in the name of the bidder**, with valid documents submitted at the time of bidding.
-

2.2 Response and Reporting Time

Condition	Timeline
Reporting after order confirmation	Within 08-24 hours or as per request
Daily reporting delay	Penalty for delay beyond 30 minutes
Emergency replacement of vehicle	Within 1 hour , or as soon as possible
Change in driver contact number	Must be reported immediately to VNSGU

2.3 Standby and Breakdown Replacement

- If a vehicle becomes non-functional during service or fails to report, a **standby vehicle of equal or higher category** must be provided **within 1 hour**.
 - Failure to do so may attract penalties and alternative arrangement by the university at the cost of the service provider.
-

2.4 Logbook & Trip Record

- The driver must maintain a **physical logbook/trip sheet** signed by the end-user for each trip.
 - The log must include:
 - Date and time of trip
 - Start and end location
 - Total km and hours
 - Signature of university representative
-

2.5 Penalty for SLA Breach

- Penalties as per the **GeM SLA for Vehicle Hiring** shall apply
 - These are enforced as per the standard SLA built into the GeM portal and will be reflected in CRAC generation.
-

2.6 Documentation & Escalation Support

- A **dedicated service coordinator** must be assigned by the service provider for VNSGU.
- An **updated escalation matrix** with 24x7 emergency contact must be provided within 7 days of work order.
- A **monthly report** with log summary, vehicle usage, penalties (if any), and invoice reconciliation shall be submitted to the University.

3. Additional Governance Clauses

3.1 Force Majeure

Neither party shall be liable for failure to perform obligations if such failure is caused by events beyond their control, including but not limited to: **natural disasters, strikes, acts of God, war, or government regulations.**

The affected party shall notify the other in writing within **7 calendar days** of such an event.

3.2 Right to Cancel the Contract

VNSGU reserves the right to **cancel the bid or terminate the contract at any stage** without assigning any reason and without any financial liability.

This is in accordance with Clause 11 of the **GeM General Terms and Conditions (GTC).**

3.3 No Subletting / Assignment

The vendor shall **not assign, subcontract, or transfer** the contract or any part thereof without prior written permission from the University. Unauthorized subletting shall lead to **immediate termination** of the contract.

3.4 Dispute Resolution and Jurisdiction

Any disputes arising under this contract shall first be addressed to the Registrar, VNSGU. If unresolved, the matter shall be referred to a sole arbitrator appointed by the Vice-Chancellor of VNSGU. Arbitration shall be conducted under the Arbitration and Conciliation Act, 1996, and venue shall be Surat.

3.5 Governing Law and Jurisdiction

This contract shall be governed by:

- The **GeM General Terms & Conditions**
- The **Gujarat State Procurement Policy, 2024**
- The rules of **Veer Narmad South Gujarat University**
- Applicable **Indian laws and statutory guidelines**

This contract shall be governed by and construed in accordance with the laws of India. The courts located in Surat, Gujarat, shall have exclusive jurisdiction over any disputes arising under or related to this agreement.

3.6 Final Authority

The **Vice-Chancellor, VNSGU** shall be the final authority on all matters related to administration, service obligations, and compliance, subject to legal and GeM-provided remedies.

3.7 Indemnity

The Service Provider shall indemnify and hold harmless VNSGU, its officers, employees, and agents against all claims, damages, losses, liabilities, and expenses (including legal fees) arising out of or resulting from:

- Any act or omission, negligence, or misconduct of the Service Provider or its employees
 - Any infringement of third-party rights
 - Breach of any statutory provisions or terms of this contract
-

3.8 Insurance Coverage

The Service Provider shall maintain the following insurances throughout the contract term:

- Valid comprehensive insurance for each vehicle
- Third-party liability insurance
- Passenger insurance as per applicable motor vehicle laws
- Employee compensation insurance under the Employees' Compensation Act, 1923

Proof of insurance must be submitted to VNSGU before the commencement of services and renewed before expiration.

3.9 Termination for Breach

VNSGU reserves the right to terminate the contract, in whole or in part, without liability, if:

- The Service Provider breaches any term or condition of the contract

- Performance is deemed unsatisfactory despite a written notice and opportunity to remedy within 7 days
 - Fraud, misrepresentation, or unlawful conduct is established
-

3.10 Confidentiality

The Service Provider agrees to keep all information, trip logs, route data, and personal details obtained during the term of the contract strictly confidential and not disclose the same to any third party without prior written consent of VNSGU.

3.11 Code of Conduct and Anti-Corruption

The Service Provider shall:

- Comply with all applicable anti-corruption laws
- Not offer or provide any bribe, commission, or unlawful gratification to any person or entity related to this contract

Any violation of this clause shall be deemed material breach and shall entitle VNSGU to immediate termination of contract and forfeiture of security deposit.

Part C: Payment Terms

1. No Advance Payment

No advance payment shall be made under this contract. Payment shall only be released upon:

- Satisfactory service delivery
 - Submission of trip logs
 - Verification of supporting documentation
 - Deduction of applicable penalties, if any
-

2. Payment Frequency and Mode

- Payments shall be made **monthly** or **quarterly** based on the invoice raised.
 - All payments will be made through **NEFT/RTGS** to the vendor's registered bank account as per the mandate provided in the bid.
-

3. Conditions for Payment Release

To claim payment, the vendor shall submit:

1. **Tax Invoice** in compliance with GST norms, clearly indicating:
 - GeM Contract ID
 - Number of vehicle-days consumed
 - Usage variant (e.g., 80 km × 10 hrs)
 - Applicable extra km/hour (if any)
2. **Daily Log Sheets / Trip Records** signed by VNSGU user departments with:
 - Vehicle number
 - Name of driver
 - Duration and route
 - Signature of end-user
3. **Summary Sheet** with:
 - Total vehicle-days billed

- Extra usage, if applicable
 - Deductions (e.g., late reporting, short supply)
 - Toll/parking/night halt receipts (if claimed)
4. **Penalty Deduction Summary** (if applicable), with details as per SLA Clause 2.5.
-

4. Penalty Deductions

Any applicable penalties arising from SLA breaches (e.g., delay, no-show, lack of standby, misbehavior, incomplete logs) shall be **directly deducted** from the billed amount.

Note: Repeated SLA violations may result in suspension or termination of contract, as per SLA and GTC.

5. Statutory Deductions

- All **statutory deductions** including:
 - TDS (Income Tax)
 - GST-TDS (if applicable)
 - Any other taxes applicable under law shall be deducted at source and reflected in the payment advice.
-

6. Final Payment Conditions

The **final month's/quarter's payment** shall be released only after:

- Return/submission of all physical logbooks and reports
- Adjustment of any pending recoveries
- Confirmation of vehicle performance and closure report from concerned VNSGU departments
- Submission of **No Due Certificate** from service coordinator (if applicable)

Part D: Minimum Eligibility Criteria

1. Legal Registration

The bidder must be a **legally registered entity** in India such as a Proprietorship / Partnership / LLP / Private Ltd. / Public Ltd.

Proof Required:

- PAN Card
 - Valid GST Registration Certificate
 - Certificate of Incorporation / Firm Registration Document
-

2. Local Operational Presence

The bidder shall provide details of a **local contact person** (name, designation, mobile number, and email) who will be the single point of contact for all operational requirements.

3. Minimum Fleet Ownership

The bidder must own **at least two vehicles**, registered in the name of the bidding entity / agreement for use, as a demonstration of baseline operational capacity.

Proof Required:

- Copies of valid **RC Books** showing ownership under bidder's name
 - Vehicles must be commercial, insured, and RTO-approved
-

4. Financial Eligibility

- The bidder must have an **average annual turnover** in the last 3 financial years (FY 2022–23, 2023–24, 2024–25) of at least **twice the estimated annual contract value**.

Proof Required:

- CA-certified Turnover Certificates or audited financial statements for the above years

Exemption for MSME/Startups/Resellers:

- MSMEs, DPIIT-recognized Startups, and Resellers are **exempt** from turnover requirements under GeM and Gujarat State Procurement Policy, 2024.

Proof for Exemption:

- Valid Udyam/MSME/DPIIT Registration
 - Self-certification on company letterhead
-

5. Past Experience in Similar Services

The bidder must have similar experience in **Government/PSU/Autonomous Institutions/Public or Private limited Organizations** during the last 3 financial years (FY 2022–23, 2023–24, 2024–25).

Minimum Work Requirement (any one):

- One work of $\geq 80\%$ of bid value
- Two works of $\geq 50\%$ each
- Three works of $\geq 40\%$ each

Proof Required:

Mandatory: Copy of Work Order / Contract Agreement

Any one of the following:

- Work Completion Certificate
- Payment Proof (Bank Statement / TDS Certificate / Payment Advice)
- CARC (if executed via GeM)

Exemption for MSME/Startups/Resellers:

- Exempt from this requirement upon submission of valid documents.
-

6. EMD (Bid Security)

EMD shall be submitted as per Part E (Submission Guidelines).

Exemption for MSME/Startups/Resellers:

- Eligible as per GeM GTC and GPP 2024.

Proof Required:

- Valid MSME/Startup certificate
 - Self-declaration form
-

7. Declaration of Non-Blacklisting

The bidder must not be debarred or blacklisted by any Government entity, PSU, Autonomous Institution, or procurement portal like GeM.

Proof Required:

- Self-declaration on bidder's letterhead
-

8. Land Border Declaration

In compliance with Rule 144(xi) of GFR, 2017 and relevant procurement policies.

Proof Required:

- Self-declaration of not being from a country sharing land border with India
 - Or, if from such a country, MHA registration/approval document
-

9. Purchase Preference for Local Suppliers

As per Gujarat State Procurement Policy, 2024:

Supplier Class Local Content

Class-I Supplier $\geq 50\%$

Class-II Supplier $\geq 20\%$ but $< 50\%$

Proof Required:

- Self-declaration on letterhead
-

Part E: Submission Guidelines

1. Mode of Submission

- The entire bidding process will be conducted **online only** via the Government e-Marketplace (GeM) portal: <https://gem.gov.in>.
- **No physical bid documents** shall be accepted unless explicitly mentioned (e.g., original EMD instrument, if applicable).
- Bids submitted after the closing date and time as per the GeM portal will be **automatically rejected** by the system.

2. Physical Submission (If Applicable)

- If **Earnest Money Deposit (EMD)** in the form of Demand Draft or any **other mandatory physical document** is required, it must be submitted in a sealed envelope to the following address within 5 days of the bid closing date.

Purchase & Store Cell, Room No.10112, Administrative building

Veer Narmad South Gujarat University

Udhna-Magdalla Road, Surat – 395007, Gujarat

Phone: [0261-2203042] E-mail : purchase@vnsgu.ac.in

- The bidder should retain a **courier receipt or physical submission acknowledgment** as proof of timely delivery.

3. Language and Document Format

- All documents related to the bid must be:
 - **Typed or printed clearly in English.**
 - **Self-attested and signed** by the authorized signatory.
 - Uploaded in **PDF format**, ensuring **legibility** and **sequential page numbering**.
 - Clearly named as per annexure/document titles to ensure easy mapping during evaluation.

4. Documents to be Uploaded on GeM

The following documents are **mandatory** for bid submission:

- All duly filled and signed **Annexures I to X (and XI onward if applicable)**.
- **PAN Card, GST Registration, and Certificate of Incorporation.**
- **MSME / Startup Registration Certificate** (if exemption is claimed).
- **CA-certified Turnover Certificate or Audited Financial Statements** (last 3 FYs).
- Experience proofs: **Work Orders, Completion Certificates**, or similar.
- **Fleet ownership proof** (R C copies for at least 2 commercial vehicles).
- **Driver license copies with commercial badge** (if required at submission stage).
- EMD or **Exemption Certificate** (Udyam/MSME/Startup/DPIIT), if applicable.
- Any other documents as required under **Part A–D** or listed on the **GeM bid page**.

▲ *Incomplete, ambiguous, or improperly formatted submissions may result in bid disqualification.*

5. Document Structure and Referencing

- All uploaded documents must follow a **logical, numbered index** corresponding to the order of annexures in this bid document.
 - Each page should be **numbered sequentially**.
 - **No handwritten alterations** will be accepted in technical or financial documents.
 - The bidder must ensure that all submissions are consistent with the **technical scope, SLA, and eligibility criteria**.
-

6. Non-Compliance & Disqualification

- Bids that do not follow the prescribed **submission format, document checklist, or timeline** will be treated as **non-compliant** and are liable to be rejected at the technical evaluation stage.
 - VNSGU reserves the right to **reject incomplete, false, or misleading submissions** without providing further notice.
 - In the event of any inconsistency between this bid document and the GeM portal terms, the **GeM terms shall prevail**.
-

Bidder Submission Checklist

(To be submitted on the bidder's letterhead, signed by authorized signatory)

Tender Title: Vehicle Hiring Service – Per Vehicle-Day Basis

Bid Reference No.: _____

PART A: Technical Submission

Sr. No.	Document Description	Annexure / Ref.	Submitted (Yes/No)	Page No.
1	Bid Submission Checklist (this sheet)			
2	Confirmation of Scope of Work, SLA, Payment Terms, Technical Compliance	Annexure I		
3	Pre-Bid Meeting / Condition Acknowledgement Certificate	Annexure II		
4	Ownership Declaration	Annexure III		
5	EMD Submission / Exemption Declaration	Annexure IV		
6	Bidder Information (with bank details, vehicle and statutory info)	Annexure V		
7	Turnover, Past Work Experience, MSME / Startup Eligibility	Annexure VI		
8	Class of Supplier Declaration (for Make in India compliance)	Annexure VII		
9	Self-Declaration Regarding Non-Blacklisting	Annexure VIII		
10	Self-Declaration Regarding Land Border Sharing Country (Rule 144(xi), GFR 2017)	Annexure IX		
11	Price Reasonability Certificate	Annexure X		

PART B: Statutory / Supporting Documents

Sr. No.	Document Description	Submitted (Yes/No)	Page No.
1	PAN Card		
2	GST Registration Certificate		
3	Certificate of Incorporation / Firm Registration		
4	MSME / Startup Registration Certificate (if exemption claimed)		
5	CA-Certified Turnover Certificate / Audited Statements (last 3 FYs)		
6	Work Orders / Completion Certificates showing past performance		
7	RC Book Copies of minimum 2 commercial vehicles		
8	Valid Insurance and Permit Copies of Vehicles		
9	Driver Licenses with commercial badge (if required at submission stage)		
10	Cancelled Cheque (for bank details verification)		

Declaration

I hereby confirm that the documents mentioned above have been uploaded as per the submission guidelines of the bid document. All submissions are true and verifiable to the best of my knowledge.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Name: _____

Designation: _____

ANNEXURES

Annexure No.	Title
Annexure I	Confirmation of Acceptance of Scope of Work, SLA, Payment Terms, Technical Compliance Sheet
Annexure II	Pre-Bid Meeting / Condition Acknowledgement Certificate
Annexure III	Vehicles Ownership Declaration
Annexure IV	EMD Submission or Exemption Declaration
Annexure V	Bidder Information
Annexure VI	Declaration of Turnover, Past Work Experience, and Eligibility for Exemptions
Annexure VII	Class of Supplier Declaration
Annexure VIII	Self-Declaration Regarding Non-Blacklisting
Annexure IX	Self-Declaration Regarding Land Border Sharing Country
Annexure X	Price Reasonability Certificate

Annexure I

Confirmation of Acceptance – Scope of Work, SLA, and Payment Terms (For AMC/CMC Bids)

(To be submitted on bidder's letterhead and signed by the authorized signatory)

To

The Registrar

Veer Narmad South Gujarat University

Surat – 395007, Gujarat, India

Subject: Confirmation of Acceptance – Scope of Work, SLA, and Payment Terms

Bid No.: _____

Tender Title: _____

We, the undersigned, having thoroughly examined the bid document for the above-mentioned tender, hereby confirm our unconditional acceptance and compliance with the following:

1. Scope of Work

We have understood and agree to carry out the comprehensive maintenance services as outlined in **Part A: Scope of Work**, including preventive and corrective maintenance of all listed equipment, use of OEM/OEM-equivalent spares, and adherence to equipment-specific requirements.

Accepted

2. Service Level Agreement (SLA)

We accept the terms, response/resolution timelines, and performance standards as mentioned in **Part B: Service Level Agreement** and agree to abide by the same throughout the contract duration.

Accepted

3. Payment Terms

We accept the quarterly payment structure and all conditions mentioned in **Part C: Payment Terms**, and confirm that no advance payment is required.

Accepted

We understand that non-compliance with the above may result in rejection of our bid or termination of the contract.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure II – Pre-Bid Meeting / Condition Acknowledgement Certificate

(To be submitted on bidder's letterhead and signed by the authorized signatory)

To

The Registrar
Veer Narmad South Gujarat University
Udhna-Magdalla Road, Surat – 395007, Gujarat, India

Certificate of Pre-Bid Participation & Condition Acknowledgement

Bid Title: Vehicle Hiring Service – Per Vehicle-Day Basis

Bid Reference No.: _____

Date of Pre-Bid Meeting (if attended): ____ / ____ / 202__

Bidder Details

Particular	Information
Name of Firm	
Address	
Contact Person	
Mobile Number	
Email ID	

Participation in Pre-Bid Process

This is to certify that the undersigned bidder has acknowledged the tender terms through one of the following modes (please tick one):

- Attended the online pre-bid meeting organized by VNSGU
- Did not attend the meeting but is submitting the bid voluntarily
- Visited the campus area voluntarily for route/site familiarity (*optional*)

*Note: Physical site visit is **not mandatory** for this bid. The bidder shall be responsible for understanding all service and logistical expectations as described in the bid documents.*

Declaration & Acknowledgement

By signing this certificate, we confirm that:

- We have read and understood the **Scope of Work (Part A), SLA (Part B)**, and all other bid conditions.
- We are fully aware of the expected vehicle supply conditions, deployment schedule, and operational expectations under the tender.
- No claims regarding unfamiliarity with service requirements will be entertained after bid submission.
- Our bid submission shall be treated as an unconditional acceptance of the bid conditions.

Signatures

Role	Name & Designation	Signature & Date
Bidder's Representative	_____	_____
University Official *	_____	_____
	<i>(in-Charge / Committee Member)</i>	

Note: Upload of this signed certificate with the technical bid on GeM is **mandatory**. Failure to submit may lead to **technical disqualification**.

Annexure III – Vehicles Ownership Declaration

(To be submitted on the bidder's letterhead and signed by the authorized signatory)

To

The Registrar
Veer Narmad South Gujarat University
Udhna-Magdalla Road, Surat – 395007, Gujarat, India

Subject: Vehicles Ownership Declaration

Bid Title: Vehicle Hiring Service – Per Vehicle-Day Basis

Bid Reference No.: _____

We, the undersigned, hereby declare the following with respect to our participation in the above-mentioned bid:

1. We **own and operate a fleet of commercial vehicles** suitable for providing vehicle hiring services as defined under this tender.
2. As per the eligibility requirement of the tender, we confirm that **at least two (02) vehicles** are **registered in the name of our firm/entity** and are available for immediate deployment.
3. The following table provides the details of vehicles owned by us:

Sr. No.	Vehicle Type	Vehicle Registration Number	RC Owner Name	Year of Registration	Permit Type	RTO Region
1						
2						

Note: Copy of the RC Book for each vehicle is enclosed with this annexure.

4. We undertake that:

- All vehicles provided during the contract period will be **commercially registered, insured**, and compliant with applicable **RTO and motor vehicle laws**.
- Additional vehicles, if required beyond our owned fleet, shall be sourced responsibly and maintained under our direct control and supervision.

5. We understand that **misrepresentation** of vehicle ownership or submission of false documents may lead to **rejection of bid, cancellation of contract, and legal action** as deemed fit by the University.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure IV
EMD Submission or Exemption Declaration

(To be submitted on bidder's letterhead, signed and sealed by Authorized Signatory)

To

The Registrar

Veer Narmad South Gujarat University
Udhna-Magdalla Road, Surat – 395007
Gujarat, India

Subject: Declaration for Submission of EMD via Demand Draft **or** Claiming Exemption under MSME/Startup Provisions

Option A – EMD Submission via Demand Draft

We hereby submit the Earnest Money Deposit (EMD) for the above-mentioned tender as per the details below:

Particulars	Details
Name of Bidder	[Enter Bidder Name]
DD Amount	[Enter EMD Amount]
DD Number	[Enter DD Number]
Date of Issue	[Enter DD Date]
Bank Name & Branch	[Enter Issuing Bank & Branch]
Payable To	Registrar, Veer Narmad South Gujarat University
Payable At	Surat – 395007

We confirm that:

- The DD has been issued by a **Nationalized Bank**.
- The DD has been **drawn by or on behalf of the bidding firm/proprietor**, as applicable, in accordance with bid requirements.
- The original DD has been **submitted or dispatched** to the University as per bid instructions.

To Be Submitted (Hard Copy): Original DD must be submitted on within 5 working days of online BID submission date of GeM Portal at **Purchase Section, VNSGU, Surat – 395007**

Sincerely,

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Option B – EMD Exemption Declaration (MSME/Startup Only)

We hereby declare that our organization is registered as a **Micro/Small Enterprise (MSME)** or a **Startup** under valid government provisions and is **exempted from EMD submission** as per GeM and GPP policies.

Attached: Valid MSME/Udyam/DPIIT Certificate for verification.

We understand that submission of invalid or false exemption documents will lead to **rejection of our bid** and may attract legal consequences.

Sincerely,

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure V – Bidder Information

(To be typed on bidder's letterhead and signed by the authorized signatory)

To

The Registrar
Veer Narmad South Gujarat University
Udhna-Magdalla Road, Surat – 395007, Gujarat, India

Subject: Bidder Information for Vehicle Hiring Service – Per Vehicle-Day Basis

Bid Reference No.: _____

We submit the following details in support of our bid:

1. Basic Details

Particular	Information
Name of the Firm / Bidder	
Type of Firm (Proprietor / Pvt Ltd / etc.)	
Year of Establishment	
Registered Office Address	
Local Office / Garage Address in Surat	
Name & Designation of Authorized Person	
Mobile Number	
Email Address	
PAN Number	
GST Number	
Any Other (Specify)	

2. Vehicle & Service Readiness

Particular	Information
Owned (Commercial) with vehicle-1 (Make Modal and number)	
Owned (Commercial) with vehicle-2 (Make Modal and number)	
Vehicles Available for network based on need	

3. Bank Details for Payment

Particular	Information
Bank Name	
Branch & Address	
Account Holder Name	
Account Number	
IFSC Code	
Cancelled Cheque Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No

We declare that the above information is true and complete to the best of our knowledge. If required, we are ready to provide original documents for verification.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Name: _____

Designation: _____

Annexure VI

**Declaration of Turnover, Past Work Experience, and Eligibility for Exemptions
(if applicable)**

(To be submitted on the bidder's letterhead and signed by the authorized signatory)

To

The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

**Subject: Declaration of Turnover, Past Work Experience, and Exemption
Eligibility under Bid Requirements**

Part A: Declaration of Average Annual Turnover

We hereby declare that our average annual turnover for the last three financial years meets or exceeds the minimum turnover requirement as specified in the bid document.

Financial Year	Annual Turnover (₹)	CA Certification Attached (Yes/No)
2022–23		
2023–24		
2024–25		

Enclosures Required:

- CA-certified Turnover Certificate(s) for each of the above financial years.
 - MSME/Startup bidders claiming exemption must refer to Part C and attach valid supporting documents.
-

Part B: Declaration of Past Work Experience

We declare that we (or the OEM represented by us) have successfully completed similar or relevant work in the last three financial years as per the bid eligibility criteria.

Sr. No.	Client Name & Address	Work Order No. & Date	Description of Work	Order Value (₹)	Completion/Payment Proof Attached (Yes/No)
1					
2					
3					
4					

Enclosures Required:

Mandatory:

- Copy of Work Order / Contract Agreement

Additionally, any one of the following supporting documents must be provided:

- Work Completion Certificate issued by the client
- Proof of payment received from the client (e.g., Payment Advice / Bank Statement / TDS Certificate)
- **CARC (Consignee's Acceptance and Receipt Certificate)** generated on GeM (if applicable)

Not Applicable – We are claiming exemption under valid MSME/Startup registration (see Part C).

Part C: Declaration of Eligibility for Exemptions (If Applicable)

We claim exemption from one or more of the following bid requirements under valid MSME/Startup status:

- Turnover Requirement
- Past Work Experience Requirement
- EMD (Bid Security) Requirement

We confirm our registration under the following:

- Udyam-registered Micro/Small Enterprise (MSME)
- Recognized Startup under DPIIT (Startup India)

Enclosures Required:

- Valid Udyam / MSME / Startup Registration Certificate
- Any additional proof as required under Gujarat State Procurement Policy, 2024

Final Declaration

We certify that all the information and declarations made above are true and complete to the best of our knowledge and belief. We understand that any false statement or misrepresentation may result in rejection of our bid and appropriate legal or contractual action.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure VII : Class of Supplier Declaration

(To be submitted on the bidder's letterhead and duly signed by the authorized signatory)

We, M/s _____ (Name of Bidder), having our registered office at _____, hereby declare and confirm the following in compliance with the **Gujarat State Procurement Policy, 2024**:

Declaration

1 Local Content Confirmation

We confirm that the **local content** in respect of the quoted item(s) is _____% and we qualify as:

Class-I Gujarat MSE / Class-I Local Supplier (local content $\geq 50\%$)

Class-II Gujarat MSE / Class-II Local Supplier (local content $\geq 20\%$ but $< 50\%$)

(Tick whichever is applicable)

2 Eligibility for Purchase Preference

As per GoG Industries and Mines Department Resolution No: **SPO-102021-188460-CH dated 14-03-2024**, we hereby claim eligibility for purchase preference under the Gujarat State Procurement Policy, 2024.

3 Compliance with Local Content Calculation

We confirm that:

Local content has been calculated as per the formula:

Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price

Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not** been considered as local value addition.

4□. Details of Local and Imported Content

Sr. No.	Item/Equipment Name	Local Content (%)	Location of Value Addition (State of India)	Imported Content (%) (incl. customs duties)
1				
2				

(Attach additional sheet if required)

5□. Auditor Certification (if applicable):

For bids **above ₹ 10 crore**, we have attached a certificate from our:

- **Statutory Auditor / Cost Auditor (for Companies)**
- **OR Practicing Chartered Accountant / Cost Accountant (for others)** certifying the percentage of local content.

(Auditor's certificate format as per Gujarat State Procurement Policy Annexure II)

6□. Declaration of Integrity

We understand that any false declaration shall be considered a breach of the code of integrity under Clause 2(C)(d) of the Gujarat State Procurement Policy, 2024, and may lead to:

- Debarment for up to two years.
- Other legal actions as applicable.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure VII - A: Auditor's Certification of Local Content

(For bids above ₹ 10 crore)

Auditor's Certificate

(To be submitted on the letterhead of the Statutory Auditor/Cost Auditor/Practicing Chartered Accountant)

This is to certify that we have verified the records and books of accounts of **M/s** _____ **(Name of Bidder)** having its registered office at _____.

The details of **local content** in respect of the items offered under tender no. _____ at **Veer Narmad South Gujarat University (VNSGU), Surat** are as under:

Details of Local and Imported Content

Sr. No.	Item Description	Sale Price (₹)	Value of Imported Content (₹)	Local Content (%)
1				
2				
...				

Formula Used for Calculation:

Local content (%) = [(Sale Price – Value of Imported Content) x 100] ÷ Sale Price

- Transportation, insurance, installation, commissioning, training, and after-sales services like AMC/CMC have **not been considered as local value addition.**
-

Auditor's Details:

- Name of Auditor/CA/Cost Accountant: _____
 - Registration Number: _____
 - Firm Name: _____
 - Firm Registration Number: _____
 - Contact Number: _____
-

Declaration by Auditor:

This certificate is issued based on the documents and records produced before us and as per the provisions of the **Gujarat State Procurement Policy, 2024** and the **Public Procurement (Preference to Make in India) Order, 2017** (as amended).

Seal and Signature of Auditor/CA/Cost Accountant

Name: _____

Designation: _____

Membership No.: _____

Date: _____

Annexure VIII

Self-Declaration Regarding Non-Blacklisting

(To be printed on the bidder's letterhead and signed by the authorized signatory)

To

The Registrar

Veer Narmad South Gujarat University

Surat – 395007, Gujarat, India

Subject: Declaration Regarding Non-Blacklisting

Sir/Madam,

In reference to the bid titled “[Insert Bid Title]” issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby solemnly declare and affirm that:

1. **We have not been blacklisted**, debarred, suspended, or banned from participating in any procurement process by any Central or State Government department, Public Sector Undertaking (PSU), Autonomous Institution, or Government agency (including Government e-Marketplace [GeM]) in India, as on the date of bid submission.
2. We further declare that no criminal proceedings are pending against the bidder or any of its directors/partners that would affect our ability to participate in this procurement process.
3. We understand that if this declaration is found to be false or misleading at any stage, our bid may be summarily rejected, or the contract may be terminated without any liability on the part of the University.

Declaration

We hereby declare that the above information is true and correct to the best of our knowledge and belief.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure IX

Self-Declaration Regarding Land Border Sharing Country

(To be printed on the bidder's letterhead and signed by the authorized signatory)

To
The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Declaration Regarding Compliance with Rule 144(xi) of General Financial Rules (GFR), 2017

Sir/Madam,

In reference to the bid titled “[**Insert Bid Title**]” issued by Veer Narmad South Gujarat University, I/we, the undersigned, do hereby declare as under:

1. That I/we am/are not from a country which shares a land border with India as defined under Rule 144(xi) of the General Financial Rules (GFR), 2017 and as amended by Government of India.

OR

2. That I/we am/are from a country which shares a land border with India, and I/we have been registered with the Competent Authority as defined in the said Rule. A copy of the valid registration certificate issued by the Competent Authority (Ministry of Home Affairs, Government of India) is enclosed herewith.

Please tick as applicable:

- Not from a country sharing land border with India
 From a country sharing land border with India and registered with Competent Authority (Registration Certificate attached)
-

Declaration

We hereby certify that the above information is true and complete to the best of our knowledge and belief. We understand that any misrepresentation may result in rejection of our bid or cancellation of the contract.

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory

Annexure X Price Reasonability Certificate

(To be submitted on the bidder's letterhead, duly signed and sealed)

To

The Registrar
Veer Narmad South Gujarat University
Surat – 395007, Gujarat, India

Subject: Price Reasonability Certificate for [Name of Product/Item Category] under Bid No. _____

Dear Sir/Madam,

We hereby certify that:

1. **The rates quoted in our bid are reasonable and justified**, based on prevailing market rates, product specifications, and associated services offered.
2. The offered price:
 - Is comparable to the price of similar goods/services supplied to other Government organizations, PSUs, or reputed private institutions.
 - Has not been increased for the current tender and is consistent with prices offered in other recent bids or supply orders.
3. We also confirm that **no lower price** has been quoted for the same product or service to any Government/PSU/Autonomous institution or any buyer on GeM in the last six months for comparable quantity and terms.
4. In the event of discovery of any lower quoted price for the same specification elsewhere under similar conditions, we agree that the University may take appropriate action, including price reduction or disqualification.

We assure full cooperation and submission of supporting documents, invoices, or client POs if required by the audit or evaluation committee.

Sincerely,

Date: _____

Place: _____

(Signature with Seal)

Authorized Signatory
